

**To:** Holmstead, Jeff[[jeff.holmstead@bracewell.com](mailto:jeff.holmstead@bracewell.com)]  
**Cc:** Woodward, Cheryl[[Woodward.Cheryl@epa.gov](mailto:Woodward.Cheryl@epa.gov)]  
**From:** Hupp, Sydney  
**Sent:** Wed 5/31/2017 7:43:16 PM  
**Subject:** Re: Meeting with Administrator Scott Pruitt

Thank you!

Sent from my iPhone

On May 31, 2017, at 3:25 PM, Holmstead, Jeff <[jeff.holmstead@bracewell.com](mailto:jeff.holmstead@bracewell.com)> wrote:

No problem. I certainly understand. 2:00 tomorrow is great. I'll look forward to meeting you then.

---

**From:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Sent:** Wednesday, May 31, 2017 2:57 PM  
**To:** Woodward, Cheryl; Holmstead, Jeff  
**Subject:** RE: Meeting with Administrator Scott Pruitt

Jeff, I have to do it one more time. How about 2PM tomorrow instead of 1:30? So sorry.

Thank you!

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Woodward, Cheryl  
**Sent:** Tuesday, May 30, 2017 3:28 PM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>; Holmstead, Jeff <[jeff.holmstead@bracewell.com](mailto:jeff.holmstead@bracewell.com)>

**Subject:** RE: Meeting with Administrator Scott Pruitt

My name is Cheryl Woodward and I will assist you in the logistics for your meeting at EPA on Thursday, June 1<sup>st</sup> at 1:30 pm. The instructions/directions to EPA is below and if you have any questions please contact me. Look forward to seeing you all.

**Directions:** If you come by Metro, the Federal Triangle metro stop is directly below the building entrances. You would leave the metro station and go up all three sets of escalators from the train otherwise two escalators then do a small U-Turn to the left heading toward 12<sup>th</sup> street, the South Lobby entrance is directly and immediately to your right (Glass Doors -EPA Signified on Glass).

EPA address is 1200 Pennsylvania Avenue, NW. If you are coming by taxi/vehicle, you want to be dropped off on 12th NW, **which is between Pennsylvania and Constitution Avenue**. It is almost exactly half way between the two avenues on with Federal Triangle Metro sign and Trump Hotel Towers side entrance can be used as a landmark. From 12th Street, facing the building with the EPA and American flags, walk toward the building (under the flags) and take the glass door on your left hand side with the escalators going down to the metro on your left. This again will be the **South Lobby of the William Jefferson Clinton building**.

Once inside the building, security will prompt you to scan all items such as bags, coats etc., and then let the guards know that you were instructed to call Cheryl Woodward at 564-1274 or Michelle Hale at 564-1430 to escort you to the meeting with the Administrator. Security will make temporary cards for everyone. Allow for 15 minutes to get through the process.

**From:** Hupp, Sydney  
**Sent:** Tuesday, May 30, 2017 2:45 PM  
**To:** Holmstead, Jeff <[jeff.holmstead@bracewell.com](mailto:jeff.holmstead@bracewell.com)>

**Cc:** Woodward, Cheryl <[Woodward.Cheryl@epa.gov](mailto:Woodward.Cheryl@epa.gov)>  
**Subject:** RE: Meeting with Administrator Scott Pruitt

Great. Thank you so much! Looping in Cheryl to provide directions for the day of.

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Holmstead, Jeff [<mailto:jeff.holmstead@bracewell.com>]  
**Sent:** Tuesday, May 30, 2017 2:30 PM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Subject:** RE: Meeting with Administrator Scott Pruitt

That would actually be better for me. I will arrive by 1:15 to be sure I can get to your office by 1:30 on Thursday.

**From:** Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]  
**Sent:** Tuesday, May 30, 2017 1:46 PM  
**To:** Holmstead, Jeff <[jeff.holmstead@bracewell.com](mailto:jeff.holmstead@bracewell.com)>  
**Subject:** RE: Meeting with Administrator Scott Pruitt

Reaching back out with another request to change. Could we perhaps do Thursday instead now at 1:30PM? So sorry.

Thank you!

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Holmstead, Jeff [<mailto:jeff.holmstead@bracewell.com>]  
**Sent:** Thursday, May 25, 2017 10:28 AM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Subject:** Re: Meeting with Administrator Scott Pruitt

Great. I will plan to get there by 11:30 to be sure I can get through security and up to your office before 11:45

Sent from my iPhone

On May 25, 2017, at 10:26 AM, Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)> wrote:

My apologies, I mean next Friday.

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Holmstead, Jeff [<mailto:jeff.holmstead@bracewell.com>]  
**Sent:** Thursday, May 25, 2017 10:24 AM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Subject:** Re: Meeting with Administrator Scott Pruitt



Do you mean tomorrow or the following Friday, June 1st?

I could do either one but want to be sure I have the right day on my calendar.

Sent from my iPhone

On May 25, 2017, at 9:37 AM, Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)> wrote:

Thank you! Could we do 11:45 on Friday?

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Holmstead, Jeff [<mailto:jeff.holmstead@bracewell.com>]

**Sent:** Thursday, May 25, 2017 8:44 AM

**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>

**Subject:** Re: Meeting with Administrator Scott Pruitt

I just left you a voice message but then thought that email might be easier for you. Here are the time slots that would work for me next week:

Tues (the 30th) Before 12:00 or after 2:00

Wed After 3:30

Thurs Before 10:00 or after 11:00

Friday Any time after 10:00

I could also do it any time tomorrow

**JEFF HOLMSTEAD**

Partner

[jeff.holmstead@bracewell.com](mailto:jeff.holmstead@bracewell.com)

T: +1.202.828.5852 | F: +1.800.404.3970

**BRACEWELL LLP**

2001 M Street NW, Suite 900 | Washington, D.C. | 20036-3310

[bracewell.com](http://bracewell.com) | [profile](#) | [download v-card](#)

**CONFIDENTIALITY STATEMENT**

This message is sent by a law firm and may contain information that is privileged or confidential. If you received this transmission in error, please notify the sender by reply e-mail and delete the message and any attachments.

---

**From:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>

**Sent:** Wednesday, May 24, 2017 4:48 PM

**To:** Holmstead, Jeff

**Subject:** Meeting with Administrator Scott Pruitt

Good afternoon Mr. Holmstead,

I am reaching out from Administrator Pruitt's office to hopefully set up a meeting with you next week. I know you have a pretty full schedule so it might be a bit easier for us to find some time over the phone? Feel free to give me a call if you agree or if you know you have some open pockets of time please send my way and we can work to find one that fits.

Thank you!

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**To:** Woodward, Cheryl[Woodward.Cheryl@epa.gov]; Holmstead, Jeff[jeff.holmstead@bracewell.com]  
**From:** Hupp, Sydney  
**Sent:** Wed 5/31/2017 6:57:15 PM  
**Subject:** RE: Meeting with Administrator Scott Pruitt

Jeff, I have to do it one more time. How about 2PM tomorrow instead of 1:30? So sorry.

Thank you!

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Woodward, Cheryl  
**Sent:** Tuesday, May 30, 2017 3:28 PM  
**To:** Hupp, Sydney <hupp.sydney@epa.gov>; Holmstead, Jeff <jeff.holmstead@bracewell.com>  
**Subject:** RE: Meeting with Administrator Scott Pruitt

My name is Cheryl Woodward and I will assist you in the logistics for your meeting at EPA on Thursday, June 1<sup>st</sup> at 1:30 pm. The instructions/directions to EPA is below and if you have any questions please contact me. Look forward to seeing you all.

**Directions:** If you come by Metro, the Federal Triangle metro stop is directly below the building entrances. You would leave the metro station and go up all three sets of escalators from the train otherwise two escalators then do a small U-Turn to the left heading toward 12<sup>th</sup> street, the South Lobby entrance is directly and immediately to your right (Glass Doors -EPA Signified on Glass).

EPA address is 1200 Pennsylvania Avenue, NW. If you are coming by taxi/vehicle, you want to be dropped off on 12th NW, **which is between Pennsylvania and Constitution Avenue**. It is almost exactly half way between the two avenues on with Federal Triangle Metro sign and Trump Hotel Towers side entrance can be used as a landmark. From 12th Street, facing the building with the EPA and American flags, walk toward the building (under the flags) and take the glass door on your left hand side with the escalators going down to the metro on your left. This again will be the **South Lobby of the William Jefferson Clinton building**.

Once inside the building, security will prompt you to scan all items such as bags, coats etc., and then let the guards know that you were instructed to call Cheryl Woodward at 564-1274 or Michelle Hale at 564-1430 to escort you to the meeting with the Administrator. Security will make temporary cards for everyone. Allow for 15 minutes to get through the process.

**From:** Hupp, Sydney  
**Sent:** Tuesday, May 30, 2017 2:45 PM  
**To:** Holmstead, Jeff <[jeff.holmstead@bracewell.com](mailto:jeff.holmstead@bracewell.com)>  
**Cc:** Woodward, Cheryl <[Woodward.Cheryl@epa.gov](mailto:Woodward.Cheryl@epa.gov)>  
**Subject:** RE: Meeting with Administrator Scott Pruitt

Great. Thank you so much! Looping in Cheryl to provide directions for the day of.

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Holmstead, Jeff [<mailto:jeff.holmstead@bracewell.com>]

**Sent:** Tuesday, May 30, 2017 2:30 PM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Subject:** RE: Meeting with Administrator Scott Pruitt

That would actually be better for me. I will arrive by 1:15 to be sure I can get to your office by 1:30 on Thursday.

**From:** Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]  
**Sent:** Tuesday, May 30, 2017 1:46 PM  
**To:** Holmstead, Jeff <[jeff.holmstead@bracewell.com](mailto:jeff.holmstead@bracewell.com)>  
**Subject:** RE: Meeting with Administrator Scott Pruitt

Reaching back out with another request to change. Could we perhaps do Thursday instead now at 1:30PM? So sorry.

Thank you!

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Holmstead, Jeff [<mailto:jeff.holmstead@bracewell.com>]  
**Sent:** Thursday, May 25, 2017 10:28 AM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Subject:** Re: Meeting with Administrator Scott Pruitt

Great. I will plan to get there by 11:30 to be sure I can get through security and up to your office before 11:45

Sent from my iPhone

On May 25, 2017, at 10:26 AM, Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)> wrote:

My apologies, I mean next Friday.

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Holmstead, Jeff [<mailto:jeff.holmstead@bracewell.com>]

**Sent:** Thursday, May 25, 2017 10:24 AM

**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>

**Subject:** Re: Meeting with Administrator Scott Pruitt

Do you mean tomorrow or the following Friday, June 1st?

I could do either one but want to be sure I have the right day on my calendar.

Sent from my iPhone

On May 25, 2017, at 9:37 AM, Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)> wrote:

Thank you! Could we do 11:45 on Friday?

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Holmstead, Jeff [<mailto:jeff.holmstead@bracewell.com>]  
**Sent:** Thursday, May 25, 2017 8:44 AM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Subject:** Re: Meeting with Administrator Scott Pruitt

I just left you a voice message but then thought that email might be easier for you. Here are the time slots that would work for me next week:

Tues (the 30th) Before 12:00 or after 2:00

Wed After 3:30

Thurs Before 10:00 or after 11:00

Friday Any time after 10:00

I could also do it any time tomorrow

---

**JEFF HOLMSTEAD**

Partner

[jeff.holmstead@bracewell.com](mailto:jeff.holmstead@bracewell.com)

T: +1.202.828.5852 | F: +1.800.404.3970

**BRACEWELL LLP**

2001 M Street NW, Suite 900 | Washington, D.C. | 20036-3310

[bracewell.com](http://bracewell.com) | [profile](#) | [download v-card](#)

**CONFIDENTIALITY STATEMENT**

This message is sent by a law firm and may contain information that is privileged or confidential. If you received this transmission in error, please notify the sender by reply e-mail and delete the message and any attachments.



---

**From:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Sent:** Wednesday, May 24, 2017 4:48 PM  
**To:** Holmstead, Jeff  
**Subject:** Meeting with Administrator Scott Pruitt

Good afternoon Mr. Holmstead,

I am reaching out from Administrator Pruitt's office to hopefully set up a meeting with you next week. I know you have a pretty full schedule so it might be a bit easier for us to find some time over the phone? Feel free to give me a call if you agree or if you know you have some open pockets of time please send my way and we can work to find one that fits.

Thank you!

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**To:** Wehrum, William L.[wwehrum@hunton.com]  
**Cc:** Dickerson, Aaron[dickerson.aaron@epa.gov]  
**From:** Hupp, Sydney  
**Sent:** Wed 5/31/2017 1:55:57 PM  
**Subject:** RE: Meeting Request

Thank you for following back up! I was actually just talking to the team about this request. The Administrator is unavailable but if you are okay with it, I would like to pass this along to one of his senior advisors so that she can meet with you in his absence. Would that work for you?

Thank you!

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Wehrum, William L. [mailto:wwehrum@hunton.com]  
**Sent:** Tuesday, May 30, 2017 7:08 PM  
**To:** Hupp, Sydney <hupp.sydney@epa.gov>  
**Cc:** Gunasekara, Mandy <Gunasekara.Mandy@epa.gov>  
**Subject:** RE: Meeting Request

Hi Sydney. Just checking to see if it might be possible to schedule this meeting. Please let me know if you need anything more from us. Thanks.

**From:** Wehrum, William L.  
**Sent:** Monday, May 22, 2017 6:30 PM  
**To:** Hupp, Sydney (hupp.sydney@epa.gov)  
**Cc:** 'gunasekera.mandy@epa.gov'; Susan J. Miller (smiller@bia.org); 'Paul Regina'  
**Subject:** Meeting Request

I am writing on behalf of the Brick Industry Association (BIA) to request a meeting with Administrator Pruitt. BIA is a national trade association representing clay brick manufacturers, distributorships, and their suppliers. Two-thirds of all the brick shipped in North American is manufactured by BIA members. In addition, many BIA member companies are family-owned small businesses.

Many of BIA's members are subject to a recently-promulgated National Emissions Standard for Hazardous Air Pollutants for Brick Manufacturing (i.e., the "Brick MACT"). BIA has a pending challenge to this rule in the DC Circuit. BIA does not want to discuss the litigation with the Administrator. BIA does hope to discuss with the Administrator the enormous impact that the rule is having on the industry and some of BIA's ideas as to how the rule could be improved and the burden lessened.

A group of BIA members will be in Washington, DC, on Thursday, June 15. A meeting that date would be ideal. If that does not work for Administrator Pruitt, we would appreciate any suggested alternative dates.

Please feel free to contact me if you need anything more. Thanks for your consideration.

**HUNTON & WILLIAMS** Bill Wehrum

Partner

[wwehrum@hunton.com](mailto:wwehrum@hunton.com)  
p 202.955.1637

[bio](#) | [vCard](#) | [blog](#) | [LinkedIn](#)

Hunton & Williams LLP  
2200 Pennsylvania Avenue, NW  
Washington, DC 20037

[hunton.com](http://hunton.com)

**To:** Holmstead, Jeff[[jeff.holmstead@bracewell.com](mailto:jeff.holmstead@bracewell.com)]  
**Cc:** Woodward, Cheryl[[Woodward.Cheryl@epa.gov](mailto:Woodward.Cheryl@epa.gov)]  
**From:** Hupp, Sydney  
**Sent:** Mon 6/5/2017 4:14:00 PM  
**Subject:** RE: Meeting with Administrator Scott Pruitt

Running just a little bit late for the 1:00 but we are still on!!

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Hupp, Sydney  
**Sent:** Friday, June 2, 2017 11:58 AM  
**To:** 'Holmstead, Jeff' <[jeff.holmstead@bracewell.com](mailto:jeff.holmstead@bracewell.com)>  
**Cc:** Woodward, Cheryl <[Woodward.Cheryl@epa.gov](mailto:Woodward.Cheryl@epa.gov)>  
**Subject:** RE: Meeting with Administrator Scott Pruitt

Perfect! Thank you SO much for your flexibility!

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Holmstead, Jeff [<mailto:jeff.holmstead@bracewell.com>]  
**Sent:** Friday, June 2, 2017 11:56 AM

**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Cc:** Woodward, Cheryl <[Woodward.Cheryl@epa.gov](mailto:Woodward.Cheryl@epa.gov)>  
**Subject:** RE: Meeting with Administrator Scott Pruitt

If 1:00 is still available, let's do that. I was able to switch my meeting to the morning and I hate to switch it back.

I will look forward to meeting you on Monday!

**From:** Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]  
**Sent:** Friday, June 2, 2017 11:48 AM  
**To:** Holmstead, Jeff <[jeff.holmstead@bracewell.com](mailto:jeff.holmstead@bracewell.com)>  
**Cc:** Woodward, Cheryl <[Woodward.Cheryl@epa.gov](mailto:Woodward.Cheryl@epa.gov)>  
**Subject:** RE: Meeting with Administrator Scott Pruitt

We might be able to do Monday morning now if that is helpful?

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Hupp, Sydney  
**Sent:** Thursday, June 1, 2017 7:54 PM  
**To:** Holmstead, Jeff <[jeff.holmstead@bracewell.com](mailto:jeff.holmstead@bracewell.com)>  
**Cc:** Woodward, Cheryl <[Woodward.Cheryl@epa.gov](mailto:Woodward.Cheryl@epa.gov)>  
**Subject:** Re: Meeting with Administrator Scott Pruitt

Thank you!

Sent from my iPhone

On Jun 1, 2017, at 7:23 PM, Holmstead, Jeff <[jeff.holmstead@bracewell.com](mailto:jeff.holmstead@bracewell.com)> wrote:

I will be in town on Monday but will need to see if I can reschedule another meeting. I will get back to you in the morning.

**From:** Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]  
**Sent:** Thursday, June 1, 2017 7:14 PM  
**To:** Holmstead, Jeff <[jeff.holmstead@bracewell.com](mailto:jeff.holmstead@bracewell.com)>  
**Cc:** Woodward, Cheryl <[Woodward.Cheryl@epa.gov](mailto:Woodward.Cheryl@epa.gov)>  
**Subject:** Re: Meeting with Administrator Scott Pruitt

Well, it's me again. How would 1PM on Monday work for you? I am so so so sorry.

Sent from my iPhone

On Jun 1, 2017, at 12:22 PM, Holmstead, Jeff <[jeff.holmstead@bracewell.com](mailto:jeff.holmstead@bracewell.com)> wrote:

I do follow the news, so I thought that the Administrator might be busy this afternoon. Tomorrow at 11:45 works for me.

**From:** Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]  
**Sent:** Thursday, June 1, 2017 8:58 AM  
**To:** Holmstead, Jeff <[jeff.holmstead@bracewell.com](mailto:jeff.holmstead@bracewell.com)>  
**Cc:** Woodward, Cheryl <[Woodward.Cheryl@epa.gov](mailto:Woodward.Cheryl@epa.gov)>  
**Subject:** Re: Meeting with Administrator Scott Pruitt

Perhaps at 11:45 on Friday?

Sent from my iPhone

On May 31, 2017, at 3:25 PM, Holmstead, Jeff <[jeff.holmstead@bracewell.com](mailto:jeff.holmstead@bracewell.com)> wrote:

No problem. I certainly understand. 2:00 tomorrow is great. I'll look forward to meeting you then.

---

**From:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Sent:** Wednesday, May 31, 2017 2:57 PM  
**To:** Woodward, Cheryl; Holmstead, Jeff  
**Subject:** RE: Meeting with Administrator Scott Pruitt

Jeff, I have to do it one more time. How about 2PM tomorrow instead of 1:30?  
So sorry.

Thank you!

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Woodward, Cheryl  
**Sent:** Tuesday, May 30, 2017 3:28 PM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>; Holmstead, Jeff  
<[jeff.holmstead@bracewell.com](mailto:jeff.holmstead@bracewell.com)>  
**Subject:** RE: Meeting with Administrator Scott Pruitt

My name is Cheryl Woodward and I will assist you in the logistics for your meeting at EPA on Thursday, June 1<sup>st</sup> at 1:30 pm. The instructions/directions to EPA is below and if you have any questions please contact me. Look forward to seeing you all.



**Directions:** If you come by Metro, the Federal Triangle metro stop is directly below the building entrances. You would leave the metro station and go up all three sets of escalators from the train otherwise two escalators then do a small U-Turn to the left heading toward 12<sup>th</sup> street, the South Lobby entrance is directly and immediately to your right (Glass Doors -EPA Signified on Glass).

EPA address is 1200 Pennsylvania Avenue, NW. If you are coming by taxi/vehicle, you want to be dropped off on 12th NW, **which is between Pennsylvania and Constitution Avenue**. It is almost exactly half way between the two avenues on with Federal Triangle Metro sign and Trump Hotel Towers side entrance can be used as a landmark. From 12th Street, facing the building with the EPA and American flags, walk toward the building (under the flags) and take the glass door on your left hand side with the escalators going down to the metro on your left. This again will be the **South Lobby of the William Jefferson Clinton building**.

Once inside the building, security will prompt you to scan all items such as bags, coats etc., and then let the guards know that you were instructed to call Cheryl Woodward at 564-1274 or Michelle Hale at 564-1430 to escort you to the meeting with the Administrator. Security will make temporary cards for everyone. Allow for 15 minutes to get through the process.

**From:** Hupp, Sydney  
**Sent:** Tuesday, May 30, 2017 2:45 PM  
**To:** Holmstead, Jeff <[jeff.holmstead@bracewell.com](mailto:jeff.holmstead@bracewell.com)>  
**Cc:** Woodward, Cheryl <[Woodward.Cheryl@epa.gov](mailto:Woodward.Cheryl@epa.gov)>  
**Subject:** RE: Meeting with Administrator Scott Pruitt

Great. Thank you so much! Looping in Cheryl to provide directions for the day of.

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Holmstead, Jeff [<mailto:jeff.holmstead@bracewell.com>]

**Sent:** Tuesday, May 30, 2017 2:30 PM

**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>

**Subject:** RE: Meeting with Administrator Scott Pruitt

That would actually be better for me. I will arrive by 1:15 to be sure I can get to your office by 1:30 on Thursday.

**From:** Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]

**Sent:** Tuesday, May 30, 2017 1:46 PM

**To:** Holmstead, Jeff <[jeff.holmstead@bracewell.com](mailto:jeff.holmstead@bracewell.com)>

**Subject:** RE: Meeting with Administrator Scott Pruitt

Reaching back out with another request to change. Could we perhaps do Thursday instead now at 1:30PM? So sorry.

Thank you!

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Holmstead, Jeff [<mailto:jeff.holmstead@bracewell.com>]  
**Sent:** Thursday, May 25, 2017 10:28 AM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Subject:** Re: Meeting with Administrator Scott Pruitt

Great. I will plan to get there by 11:30 to be sure I can get through security and up to your office before 11:45

Sent from my iPhone

On May 25, 2017, at 10:26 AM, Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)> wrote:

My apologies, I mean next Friday.

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Holmstead, Jeff [<mailto:jeff.holmstead@bracewell.com>]  
**Sent:** Thursday, May 25, 2017 10:24 AM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Subject:** Re: Meeting with Administrator Scott Pruitt

Do you mean tomorrow or the following Friday, June 1st?

I could do either one but want to be sure I have the right day on my calendar.

Sent from my iPhone

On May 25, 2017, at 9:37 AM, Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)> wrote:

Thank you! Could we do 11:45 on Friday?

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Holmstead, Jeff [<mailto:jeff.holmstead@bracewell.com>]

**Sent:** Thursday, May 25, 2017 8:44 AM

**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>

**Subject:** Re: Meeting with Administrator Scott Pruitt

I just left you a voice message but then thought that email might be easier for you. Here are the time slots that would work for me next week:

Tues (the 30th) Before 12:00 or after 2:00

Wed After 3:30

Thurs Before 10:00 or after 11:00

Friday Any time after 10:00

I could also do it any time tomorrow

---

**JEFF HOLMSTEAD**

Partner

[jeff.holmstead@bracewell.com](mailto:jeff.holmstead@bracewell.com)

T: +1.202.828.5852 | F: +1.800.404.3970

**BRACEWELL LLP**

2001 M Street NW, Suite 900 | Washington, D.C. | 20036-3310

**CONFIDENTIALITY STATEMENT**

This message is sent by a law firm and may contain information that is privileged or confidential. If you received this transmission in error, please notify the sender by reply e-mail and delete the message and any attachments.

---

**From:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>

**Sent:** Wednesday, May 24, 2017 4:48 PM

**To:** Holmstead, Jeff

**Subject:** Meeting with Administrator Scott Pruitt

Good afternoon Mr. Holmstead,

I am reaching out from Administrator Pruitt's office to hopefully set up a meeting with you next week. I know you have a pretty full schedule so it might be a bit easier for us to find some time over the phone? Feel free to give me a call if you agree or if you know you have some open pockets of time please send my way and we can work to find one that fits.

Thank you!

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**To:** Holmstead, Jeff[[jeff.holmstead@bracewell.com](mailto:jeff.holmstead@bracewell.com)]  
**Cc:** Woodward, Cheryl[[Woodward.Cheryl@epa.gov](mailto:Woodward.Cheryl@epa.gov)]  
**From:** Hupp, Sydney  
**Sent:** Tue 5/30/2017 6:44:51 PM  
**Subject:** RE: Meeting with Administrator Scott Pruitt

Great. Thank you so much! Looping in Cheryl to provide directions for the day of.

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Holmstead, Jeff [<mailto:jeff.holmstead@bracewell.com>]  
**Sent:** Tuesday, May 30, 2017 2:30 PM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Subject:** RE: Meeting with Administrator Scott Pruitt

That would actually be better for me. I will arrive by 1:15 to be sure I can get to your office by 1:30 on Thursday.

**From:** Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]  
**Sent:** Tuesday, May 30, 2017 1:46 PM  
**To:** Holmstead, Jeff <[jeff.holmstead@bracewell.com](mailto:jeff.holmstead@bracewell.com)>  
**Subject:** RE: Meeting with Administrator Scott Pruitt

Reaching back out with another request to change. Could we perhaps do Thursday instead now at 1:30PM? So sorry.

Thank you!

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Holmstead, Jeff [<mailto:jeff.holmstead@bracewell.com>]

**Sent:** Thursday, May 25, 2017 10:28 AM

**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>

**Subject:** Re: Meeting with Administrator Scott Pruitt

Great. I will plan to get there by 11:30 to be sure I can get through security and up to your office before 11:45

Sent from my iPhone

On May 25, 2017, at 10:26 AM, Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)> wrote:

My apologies, I mean next Friday.

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Holmstead, Jeff [<mailto:jeff.holmstead@bracewell.com>]

**Sent:** Thursday, May 25, 2017 10:24 AM

**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>

**Subject:** Re: Meeting with Administrator Scott Pruitt



Do you mean tomorrow or the following Friday, June 1st?

I could do either one but want to be sure I have the right day on my calendar.

Sent from my iPhone

On May 25, 2017, at 9:37 AM, Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)> wrote:

Thank you! Could we do 11:45 on Friday?

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Holmstead, Jeff [<mailto:jeff.holmstead@bracewell.com>]

**Sent:** Thursday, May 25, 2017 8:44 AM

**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>

**Subject:** Re: Meeting with Administrator Scott Pruitt

I just left you a voice message but then thought that email might be easier for you. Here are the time slots that would work for me next week:

Tues (the 30th) Before 12:00 or after 2:00

Wed After 3:30

Thurs Before 10:00 or after 11:00

Friday

Any time after 10:00

I could also do it any time tomorrow

---

**JEFF HOLMSTEAD**

Partner

[jeff.holmstead@bracewell.com](mailto:jeff.holmstead@bracewell.com)

T: +1.202.828.5852 | F: +1.800.404.3970

**BRACEWELL LLP**

2001 M Street NW, Suite 900 | Washington, D.C. | 20036-3310

[bracewell.com](http://bracewell.com) | [profile](#) | [download v-card](#)

**CONFIDENTIALITY STATEMENT**

This message is sent by a law firm and may contain information that is privileged or confidential. If you received this transmission in error, please notify the sender by reply e-mail and delete the message and any attachments.

---

**From:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>

**Sent:** Wednesday, May 24, 2017 4:48 PM

**To:** Holmstead, Jeff

**Subject:** Meeting with Administrator Scott Pruitt

Good afternoon Mr. Holmstead,

I am reaching out from Administrator Pruitt's office to hopefully set up a meeting with you next week. I know you have a pretty full schedule so it might be a bit easier for us to find some time over the phone? Feel free to give me a call if you agree or if you know you have some open pockets of time please send my way and we can work to find one that fits.

Thank you!

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**To:** Holmstead, Jeff[[jeff.holmstead@bracewell.com](mailto:jeff.holmstead@bracewell.com)]  
**From:** Hupp, Sydney  
**Sent:** Tue 5/30/2017 5:45:48 PM  
**Subject:** RE: Meeting with Administrator Scott Pruitt

Reaching back out with another request to change. Could we perhaps do Thursday instead now at 1:30PM? So sorry.

Thank you!

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Holmstead, Jeff [<mailto:jeff.holmstead@bracewell.com>]  
**Sent:** Thursday, May 25, 2017 10:28 AM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Subject:** Re: Meeting with Administrator Scott Pruitt

Great. I will plan to get there by 11:30 to be sure I can get through security and up to your office before 11:45

Sent from my iPhone

On May 25, 2017, at 10:26 AM, Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)> wrote:

My apologies, I mean next Friday.

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Holmstead, Jeff [<mailto:jeff.holmstead@bracewell.com>]  
**Sent:** Thursday, May 25, 2017 10:24 AM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Subject:** Re: Meeting with Administrator Scott Pruitt

Do you mean tomorrow or the following Friday, June 1st?

I could do either one but want to be sure I have the right day on my calendar.

Sent from my iPhone

On May 25, 2017, at 9:37 AM, Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)> wrote:

Thank you! Could we do 11:45 on Friday?

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Holmstead, Jeff [<mailto:jeff.holmstead@bracewell.com>]  
**Sent:** Thursday, May 25, 2017 8:44 AM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Subject:** Re: Meeting with Administrator Scott Pruitt

I just left you a voice message but then thought that email might be easier for you. Here are the time slots that would work for me next week:

Tues (the 30th) Before 12:00 or after 2:00

Wed After 3:30

Thurs Before 10:00 or after 11:00

Friday Any time after 10:00

I could also do it any time tomorrow

---

**JEFF HOLMSTEAD**

Partner

[jeff.holmstead@bracewell.com](mailto:jeff.holmstead@bracewell.com)

T: +1.202.828.5852 | F: +1.800.404.3970

**BRACEWELL LLP**

2001 M Street NW, Suite 900 | Washington, D.C. | 20036-3310

[bracewell.com](http://bracewell.com) | [profile](#) | [download v-card](#)

**CONFIDENTIALITY STATEMENT**

This message is sent by a law firm and may contain information that is privileged or confidential. If you received this transmission in error, please notify the sender by reply e-mail and delete the message and any attachments.

---

**From:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>

**Sent:** Wednesday, May 24, 2017 4:48 PM

**To:** Holmstead, Jeff

**Subject:** Meeting with Administrator Scott Pruitt

Good afternoon Mr. Holmstead,

I am reaching out from Administrator Pruitt's office to hopefully set up a meeting with you next week. I know you have a pretty full schedule so it might be a bit easier for us to find some time over the phone? Feel free to give me a call if you agree or if you know you have some open pockets of time please send my way and we can work to find one that fits.

Thank you!

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**To:** Holmstead, Jeff[jeff.holmstead@bracewell.com]  
**From:** Hupp, Sydney  
**Sent:** Thur 5/25/2017 1:37:47 PM  
**Subject:** RE: Meeting with Administrator Scott Pruitt

Thank you! Could we do 11:45 on Friday?

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Holmstead, Jeff [mailto:jeff.holmstead@bracewell.com]  
**Sent:** Thursday, May 25, 2017 8:44 AM  
**To:** Hupp, Sydney <hupp.sydney@epa.gov>  
**Subject:** Re: Meeting with Administrator Scott Pruitt

I just left you a voice message but then thought that email might be easier for you. Here are the time slots that would work for me next week:

Tues (the 30th) Before 12:00 or after 2:00

Wed After 3:30

Thurs Before 10:00 or after 11:00

Friday Any time after 10:00

I could also do it any time tomorrow

---

**JEFF HOLMSTEAD**



Partner

[jeff.holmstead@bracewell.com](mailto:jeff.holmstead@bracewell.com)

T: +1.202.828.5852 | F: +1.800.404.3970

**BRACEWELL LLP**

2001 M Street NW, Suite 900 | Washington, D.C. | 20036-3310

[bracewell.com](http://bracewell.com) | [profile](#) | [download v-card](#)

## CONFIDENTIALITY STATEMENT

This message is sent by a law firm and may contain information that is privileged or confidential. If you received this transmission in error, please notify the sender by reply e-mail and delete the message and any attachments.

---

**From:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Sent:** Wednesday, May 24, 2017 4:48 PM  
**To:** Holmstead, Jeff  
**Subject:** Meeting with Administrator Scott Pruitt

Good afternoon Mr. Holmstead,

I am reaching out from Administrator Pruitt's office to hopefully set up a meeting with you next week. I know you have a pretty full schedule so it might be a bit easier for us to find some time over the phone? Feel free to give me a call if you agree or if you know you have some open pockets of time please send my way and we can work to find one that fits.

Thank you!

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**To:** jeff.holmstead@bracewell.com[jeff.holmstead@bracewell.com]  
**From:** Hupp, Sydney  
**Sent:** Wed 5/24/2017 8:48:06 PM  
**Subject:** Meeting with Administrator Scott Pruitt

Good afternoon Mr. Holmstead,

I am reaching out from Administrator Pruitt's office to hopefully set up a meeting with you next week. I know you have a pretty full schedule so it might be a bit easier for us to find some time over the phone? Feel free to give me a call if you agree or if you know you have some open pockets of time please send my way and we can work to find one that fits.

Thank you!

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**To:** Holmstead, Jeff[[jeff.holmstead@bracewell.com](mailto:jeff.holmstead@bracewell.com)]  
**From:** Hupp, Sydney  
**Sent:** Thur 5/25/2017 2:26:06 PM  
**Subject:** RE: Meeting with Administrator Scott Pruitt

My apologies, I mean next Friday.

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Holmstead, Jeff [<mailto:jeff.holmstead@bracewell.com>]  
**Sent:** Thursday, May 25, 2017 10:24 AM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Subject:** Re: Meeting with Administrator Scott Pruitt

Do you mean tomorrow or the following Friday, June 1st?

I could do either one but want to be sure I have the right day on my calendar.

Sent from my iPhone

On May 25, 2017, at 9:37 AM, Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)> wrote:

Thank you! Could we do 11:45 on Friday?

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Holmstead, Jeff [<mailto:jeff.holmstead@bracewell.com>]  
**Sent:** Thursday, May 25, 2017 8:44 AM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Subject:** Re: Meeting with Administrator Scott Pruitt

I just left you a voice message but then thought that email might be easier for you.  
Here are the time slots that would work for me next week:

Tues (the 30th) Before 12:00 or after 2:00

Wed After 3:30

Thurs Before 10:00 or after 11:00

Friday Any time after 10:00

I could also do it any time tomorrow

---

**JEFF HOLMSTEAD**

Partner

[jeff.holmstead@bracewell.com](mailto:jeff.holmstead@bracewell.com)

T: +1.202.828.5852 | F: +1.800.404.3970

**BRACEWELL LLP**

2001 M Street NW, Suite 900 | Washington, D.C. | 20036-3310

[bracewell.com](http://bracewell.com) | [profile](#) | [download v-card](#)

**CONFIDENTIALITY STATEMENT**

This message is sent by a law firm and may contain information that is privileged or confidential. If you received this transmission in error, please notify the sender by reply e-mail and delete the message and any attachments.

---

**From:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Sent:** Wednesday, May 24, 2017 4:48 PM  
**To:** Holmstead, Jeff  
**Subject:** Meeting with Administrator Scott Pruitt

Good afternoon Mr. Holmstead,

I am reaching out from Administrator Pruitt's office to hopefully set up a meeting with you next week. I know you have a pretty full schedule so it might be a bit easier for us to find some time over the phone? Feel free to give me a call if you agree or if you know you have some open pockets of time please send my way and we can work to find one that fits.

Thank you!

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**To:** Stanko, Joseph[jstanko@hunton.com]  
**Cc:** Dickerson, Aaron[dickerson.aaron@epa.gov]; Woodward, Cheryl[Woodward.Cheryl@epa.gov]  
**From:** Hupp, Sydney  
**Sent:** Mon 5/22/2017 9:25:12 PM  
**Subject:** RE: Meeting Request

Sounds good and can do! Looping in Cheryl to provide logistics!

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Stanko, Joseph [mailto:jstanko@hunton.com]  
**Sent:** Monday, May 22, 2017 5:12 PM  
**To:** Hupp, Sydney <hupp.sydney@epa.gov>  
**Cc:** Dickerson, Aaron <dickerson.aaron@epa.gov>  
**Subject:** RE: Meeting Request

Also, would about 45 minutes be possible? Thanks again.

**HUNTON & WILLIAMS** Joseph Stanko

Partner

[jstanko@hunton.com](mailto:jstanko@hunton.com)  
p 202.955.1529

[bio](#) | [vCard](#)

Hunton & Williams LLP  
2200 Pennsylvania Avenue, NW  
Washington, DC 20037

[hunton.com](http://hunton.com)

**From:** Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]  
**Sent:** Monday, May 22, 2017 4:26 PM  
**To:** Stanko, Joseph  
**Cc:** Dickerson, Aaron  
**Subject:** RE: Meeting Request

Around 3PM would be ideal.

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Stanko, Joseph [<mailto:jstanko@hunton.com>]  
**Sent:** Monday, May 22, 2017 3:45 PM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Cc:** Dickerson, Aaron <[dickerson.aaron@epa.gov](mailto:dickerson.aaron@epa.gov)>  
**Subject:** RE: Meeting Request

Are there particular time windows you need to work with on the 2<sup>nd</sup>? Thanks.



Joe



**Joseph Stanko**

Partner

[jstanko@hunton.com](mailto:jstanko@hunton.com)  
p 202.955.1529

[bio](#) | [vCard](#)

Hunton & Williams LLP  
2200 Pennsylvania Avenue, NW  
Washington, DC 20037

[hunton.com](http://hunton.com)

**From:** Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]  
**Sent:** Monday, May 22, 2017 3:33 PM  
**To:** Stanko, Joseph  
**Cc:** Dickerson, Aaron  
**Subject:** RE: Meeting Request

Thank you!

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Stanko, Joseph [<mailto:jstanko@hunton.com>]  
**Sent:** Monday, May 22, 2017 2:02 PM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Cc:** Dickerson, Aaron <[dickerson.aaron@epa.gov](mailto:dickerson.aaron@epa.gov)>  
**Subject:** RE: Meeting Request

Sydney:

Thanks, I know the Administrator's schedule is complicated enough, but with international travel it's an additional degree of difficulty.

I'll vet this promptly from my end and respond back.

Thanks, much appreciated.

Regards,

Joe

**HUNTON & WILLIAMS** Joseph Stanko

Partner

[jstanko@hunton.com](mailto:jstanko@hunton.com)  
p 202.955.1529

[bio](#) | [vCard](#)

Hunton & Williams LLP  
2200 Pennsylvania Avenue, NW  
Washington, DC 20037

[hunton.com](#)

**From:** Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]  
**Sent:** Monday, May 22, 2017 1:14 PM  
**To:** Stanko, Joseph  
**Cc:** Dickerson, Aaron  
**Subject:** RE: Meeting Request

My sincere apologies for the delay Mr. Stanko, was trying to sort out his departure for international travel. Do you have any availability left on the 2<sup>nd</sup>?

Thank you!

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Stanko, Joseph [<mailto:jstanko@hunton.com>]  
**Sent:** Friday, May 19, 2017 1:37 PM

**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Cc:** Jackson, Ryan <[jackson.ryan@epa.gov](mailto:jackson.ryan@epa.gov)>  
**Subject:** RE: Meeting Request

Sidney:

Would it be possible for you to let me know if the June 2<sup>nd</sup> or June 5<sup>th</sup> would work for Administrator Pruitt? Mr. Ziemba is happy to work with other dates, but if the June 2<sup>nd</sup> and 5<sup>th</sup> are off the table, it will be helpful to know for other scheduling needs.

Thanks for all your assistance.

Joe

 **Joseph Stanko**

Partner

[jstanko@hunton.com](mailto:jstanko@hunton.com)  
p 202.955.1529

[bio](#) | [vCard](#)

Hunton & Williams LLP  
2200 Pennsylvania Avenue, NW  
Washington, DC 20037

[hunton.com](http://hunton.com)

**From:** Stanko, Joseph  
**Sent:** Monday, May 15, 2017 5:50 PM  
**To:** 'hupp.sydney@epa.gov'  
**Cc:** Ryan Jackson ([jackson.ryan@epa.gov](mailto:jackson.ryan@epa.gov))  
**Subject:** FW: Meeting Request

Dear Sydney:

I would like to request a meeting with the Administrator for Larry Ziemba, Executive Vice President, Refining, for Phillip 66. Larry has responsibility for the company's refining operations and serves in a leadership position with the American Fuels and Petrochemical Manufacturers Association. He has been working with other refiners and the Auto industry regarding the potential for higher octane fuels and other forward looking fuels issues. A brief bio is set forth below.

Larry is currently scheduled to be in D.C. on Friday June 2<sup>nd</sup> and Monday June 5<sup>th</sup>. If those days would not work with the Administrator's schedule, he is happy to work with other days that would be more convenient for Administrator Pruitt.

Lawrence (Larry) M. Ziemba is executive vice president, Refining, for Phillips 66, a diversified energy manufacturing and logistics company. He has 35 years of experience in the oil and gas industry. Before joining Phillips 66 in May 2012, Ziemba previously worked for ConocoPhillips as president, Global Refining, a role he took on after serving as president, U.S. Refining, since 2003. He first joined Phillips Petroleum in 2001 after its acquisition of Tosco and was in charge of handling the integration of the refining operations during the merger with Conoco. Originally from Chicago, he started his career at Unocal's Chicago refinery in 1977. In 1988, he moved to Unocal's Los Angeles corporate headquarters as manager of planning/business development for its downstream business. In 1991, he managed the acquisition of Shell's Carson refinery and subsequently integrated the asset into Los Angeles operations. In 1997, Ziemba joined Tosco as they acquired Unocal's downstream business. In 1999, he was named vice president of Tosco's three San Francisco area refineries. In 2000, he was assigned to handle the acquisition and takeover of the Wood River refinery. He has held a number of industry and community leadership positions including board positions with American Fuels and Petrochemical Manufacturers Association, WRB Refining LP and the Western States Petroleum Association. Ziemba earned a bachelor's degree in mechanical engineering from the University of Illinois-Champaign in 1977 and a Master of Business Administration degree from the University of Chicago in 1985.

Thank you for your consideration,

Joe Stanko



**Joseph Stanko**

Partner

[jstanko@hunton.com](mailto:jstanko@hunton.com)  
p 202.955.1529

[bio](#) | [vCard](#)

Hunton & Williams LLP  
2200 Pennsylvania Avenue, NW  
Washington, DC 20037

[hunton.com](http://hunton.com)

**To:** Stanko, Joseph[jstanko@hunton.com]  
**Cc:** Dickerson, Aaron[dickerson.aaron@epa.gov]  
**From:** Hupp, Sydney  
**Sent:** Mon 5/22/2017 8:25:49 PM  
**Subject:** RE: Meeting Request

Around 3PM would be ideal.

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Stanko, Joseph [mailto:jstanko@hunton.com]  
**Sent:** Monday, May 22, 2017 3:45 PM  
**To:** Hupp, Sydney <hupp.sydney@epa.gov>  
**Cc:** Dickerson, Aaron <dickerson.aaron@epa.gov>  
**Subject:** RE: Meeting Request

Are there particular time windows you need to work with on the 2<sup>nd</sup>? Thanks.

Joe

**HUNTON & WILLIAMS** Joseph Stanko

Partner

[jstanko@hunton.com](mailto:jstanko@hunton.com)  
p 202.955.1529

[bio](#) | [vCard](#)

Hunton & Williams LLP  
2200 Pennsylvania Avenue, NW  
Washington, DC 20037

[hunton.com](#)

**From:** Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]  
**Sent:** Monday, May 22, 2017 3:33 PM  
**To:** Stanko, Joseph  
**Cc:** Dickerson, Aaron  
**Subject:** RE: Meeting Request

Thank you!

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Stanko, Joseph [<mailto:jstanko@hunton.com>]  
**Sent:** Monday, May 22, 2017 2:02 PM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Cc:** Dickerson, Aaron <[dickerson.aaron@epa.gov](mailto:dickerson.aaron@epa.gov)>  
**Subject:** RE: Meeting Request



Sydney:

Thanks, I know the Administrator's schedule is complicated enough, but with international travel it's an additional degree of difficulty.

I'll vet this promptly from my end and respond back.

Thanks, much appreciated.

Regards,

Joe



**Joseph Stanko**

Partner

[jstanko@hunton.com](mailto:jstanko@hunton.com)  
p 202.955.1529

[bio](#) | [vCard](#)

Hunton & Williams LLP  
2200 Pennsylvania Avenue, NW  
Washington, DC 20037

[hunton.com](http://hunton.com)

**From:** Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]  
**Sent:** Monday, May 22, 2017 1:14 PM  
**To:** Stanko, Joseph  
**Cc:** Dickerson, Aaron  
**Subject:** RE: Meeting Request

My sincere apologies for the delay Mr. Stanko, was trying to sort out his departure for international travel. Do you have any availability left on the 2<sup>nd</sup>?

Thank you!

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Stanko, Joseph [<mailto:jstanko@hunton.com>]  
**Sent:** Friday, May 19, 2017 1:37 PM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Cc:** Jackson, Ryan <[jackson.ryan@epa.gov](mailto:jackson.ryan@epa.gov)>  
**Subject:** RE: Meeting Request

Sidney:

Would it be possible for you to let me know if the June 2<sup>nd</sup> or June 5<sup>th</sup> would work for Administrator Pruitt? Mr. Ziemba is happy to work with other dates, but if the June 2<sup>nd</sup> and 5<sup>th</sup> are off the table, it will be helpful to know for other scheduling needs.

Thanks for all your assistance.

Joe

**HUNTON & WILLIAMS** Joseph Stanko

Partner

[jstanko@hunton.com](mailto:jstanko@hunton.com)  
p 202.955.1529

[bio](#) | [vCard](#)

Hunton & Williams LLP  
2200 Pennsylvania Avenue, NW  
Washington, DC 20037

[hunton.com](http://hunton.com)

**From:** Stanko, Joseph  
**Sent:** Monday, May 15, 2017 5:50 PM  
**To:** 'hupp.sydney@epa.gov'  
**Cc:** Ryan Jackson ([jackson.ryan@epa.gov](mailto:jackson.ryan@epa.gov))  
**Subject:** FW: Meeting Request

Dear Sydney:

I would like to request a meeting with the Administrator for Larry Ziemba, Executive Vice President, Refining, for Phillip 66. Larry has responsibility for the company's refining operations and serves in a leadership position with the American Fuels and Petrochemical Manufacturers Association. He has been working with other refiners and the Auto industry regarding the potential for higher octane fuels and other forward looking fuels issues. A brief bio is set forth below.

Larry is currently scheduled to be in D.C. on Friday June 2<sup>nd</sup> and Monday June 5<sup>th</sup>. If those days would not work with the Administrator's schedule, he is happy to work with other days that would be more convenient for Administrator Pruitt.

Lawrence (Larry) M. Ziemba is executive vice president, Refining, for Phillips 66, a diversified energy manufacturing and logistics company. He has 35 years of experience in the oil and gas industry. Before joining Phillips 66 in May 2012, Ziemba previously worked for ConocoPhillips as president, Global Refining, a role he took on after serving as president, U.S. Refining, since 2003. He first joined Phillips Petroleum in 2001 after its acquisition of Tosco and was in charge of handling the integration of the refining operations during the merger with Conoco. Originally from Chicago, he started his career at Unocal's Chicago refinery in 1977. In 1988, he moved to Unocal's Los Angeles corporate headquarters as manager of planning/business development for its downstream business. In 1991, he managed the acquisition of Shell's Carson refinery and subsequently integrated the asset into Los Angeles operations. In 1997, Ziemba joined Tosco as they acquired Unocal's downstream business. In 1999, he was named vice president of Tosco's three San Francisco area refineries. In 2000, he was assigned to handle the acquisition and takeover of the Wood River refinery. He has held a number of industry and community leadership positions including board positions with American Fuels and Petrochemical Manufacturers Association, WRB Refining LP and the Western States Petroleum Association. Ziemba earned a bachelor's degree in mechanical engineering from the University of Illinois-Champaign in 1977 and a Master of Business Administration degree from the University of Chicago in 1985.

Thank you for your consideration,

Joe Stanko

**HUNTON & WILLIAMS** Joseph Stanko

Partner

p 202.955.1529

[bio](#) | [vCard](#)

Hunton & Williams LLP  
2200 Pennsylvania Avenue, NW  
Washington, DC 20037

[hunton.com](#)

**To:** Stanko, Joseph[jstanko@hunton.com]  
**Cc:** Dickerson, Aaron[dickerson.aaron@epa.gov]  
**From:** Hupp, Sydney  
**Sent:** Mon 5/22/2017 7:33:06 PM  
**Subject:** RE: Meeting Request

Thank you!

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Stanko, Joseph [mailto:jstanko@hunton.com]  
**Sent:** Monday, May 22, 2017 2:02 PM  
**To:** Hupp, Sydney <hupp.sydney@epa.gov>  
**Cc:** Dickerson, Aaron <dickerson.aaron@epa.gov>  
**Subject:** RE: Meeting Request

Sydney:

Thanks, I know the Administrator's schedule is complicated enough, but with international travel it's an additional degree of difficulty.

I'll vet this promptly from my end and respond back.

Thanks, much appreciated.

Regards,

Joe

**HUNTON & WILLIAMS** Joseph Stanko

Partner

[jstanko@hunton.com](mailto:jstanko@hunton.com)  
p 202.955.1529

[bio](#) | [vCard](#)

Hunton & Williams LLP  
2200 Pennsylvania Avenue, NW  
Washington, DC 20037

[hunton.com](http://hunton.com)

**From:** Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]

**Sent:** Monday, May 22, 2017 1:14 PM

**To:** Stanko, Joseph

**Cc:** Dickerson, Aaron

**Subject:** RE: Meeting Request

My sincere apologies for the delay Mr. Stanko, was trying to sort out his departure for international travel. Do you have any availability left on the 2<sup>nd</sup>?

Thank you!

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Stanko, Joseph [<mailto:jstanko@hunton.com>]

**Sent:** Friday, May 19, 2017 1:37 PM

**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>

**Cc:** Jackson, Ryan <[jackson.ryan@epa.gov](mailto:jackson.ryan@epa.gov)>

**Subject:** RE: Meeting Request

Sidney:

Would it be possible for you to let me know if the June 2<sup>nd</sup> or June 5<sup>th</sup> would work for Administrator Pruitt? Mr. Ziemba is happy to work with other dates, but if the June 2<sup>nd</sup> and 5<sup>th</sup> are off the table, it will be helpful to know for other scheduling needs.

Thanks for all your assistance.

Joe

 **Joseph Stanko**



Partner

p 202.955.1529

[bio](#) | [vCard](#)

Hunton & Williams LLP  
2200 Pennsylvania Avenue, NW  
Washington, DC 20037

[hunton.com](#)

**From:** Stanko, Joseph  
**Sent:** Monday, May 15, 2017 5:50 PM  
**To:** 'hupp.sydney@epa.gov'  
**Cc:** Ryan Jackson ([jackson.ryan@epa.gov](mailto:jackson.ryan@epa.gov))  
**Subject:** FW: Meeting Request

Dear Sydney:

I would like to request a meeting with the Administrator for Larry Ziemba, Executive Vice President, Refining, for Phillip 66. Larry has responsibility for the company's refining operations and serves in a leadership position with the American Fuels and Petrochemical Manufacturers Association. He has been working with other refiners and the Auto industry regarding the potential for higher octane fuels and other forward looking fuels issues. A brief bio is set forth below.

Larry is currently scheduled to be in D.C. on Friday June 2<sup>nd</sup> and Monday June 5<sup>th</sup>. If those days would not work with the Administrator's schedule, he is happy to work with other days that would be more convenient for Administrator Pruitt.

Lawrence (Larry) M. Ziemba is executive vice president, Refining, for Phillips 66, a diversified energy manufacturing

and logistics company. He has 35 years of experience in the oil and gas industry. Before joining Phillips 66 in May 2012, Ziembra previously worked for ConocoPhillips as president, Global Refining, a role he took on after serving as president, U.S. Refining, since 2003. He first joined Phillips Petroleum in 2001 after its acquisition of Tosco and was in charge of handling the integration of the refining operations during the merger with Conoco. Originally from Chicago, he started his career at Unocal's Chicago refinery in 1977. In 1988, he moved to Unocal's Los Angeles corporate headquarters as manager of planning/business development for its downstream business. In 1991, he managed the acquisition of Shell's Carson refinery and subsequently integrated the asset into Los Angeles operations. In 1997, Ziembra joined Tosco as they acquired Unocal's downstream business. In 1999, he was named vice president of Tosco's three San Francisco area refineries. In 2000, he was assigned to handle the acquisition and takeover of the Wood River refinery. He has held a number of industry and community leadership positions including board positions with American Fuels and Petrochemical Manufacturers Association, WRB Refining LP and the Western States Petroleum Association. Ziembra earned a bachelor's degree in mechanical engineering from the University of Illinois-Champaign in 1977 and a Master of Business Administration degree from the University of Chicago in 1985.

Thank you for your consideration,

Joe Stanko

**HUNTON & WILLIAMS** **Joseph Stanko**

Partner

[jstanko@hunton.com](mailto:jstanko@hunton.com)  
p 202.955.1529

[bio](#) | [vCard](#)

Hunton & Williams LLP  
2200 Pennsylvania Avenue, NW  
Washington, DC 20037

[hunton.com](http://hunton.com)



**To:** Diane Troutman[dltroutman@819eagle.com]  
**From:** Hupp, Sydney  
**Sent:** Thur 4/27/2017 1:15:46 PM  
**Subject:** RE: GM meeting

Diane, thank you! I appreciate all of your help in facilitating and how flexible you were with us in the process. Hope to have you all back again in the future so we can work together again!  
Have a great weekend.

Best,

Sydney

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Diane Troutman [mailto:dltroutman@819eagle.com]  
**Sent:** Thursday, April 27, 2017 7:52 AM  
**To:** Hupp, Sydney <hupp.sydney@epa.gov>  
**Subject:** GM meeting

Sydney,

I wanted to thank you for all your assistance in getting the GM meeting scheduled for yesterday. Everything went well and everyone was please.

Thanks you for all you do.

Best,

Diane

*Diane Troutman*

*EOP Group, Inc.*

*819 7th Street, N.W.*

*4th Floor*

*Washington, D.C. 20001*

*Phone: 202-833-8940*

*Fax: 202-331-8216*

**To:** Stanko, Joseph[jstanko@hunton.com]  
**Cc:** Dickerson, Aaron[dickerson.aaron@epa.gov]  
**From:** Hupp, Sydney  
**Sent:** Mon 5/22/2017 5:13:39 PM  
**Subject:** RE: Meeting Request

My sincere apologies for the delay Mr. Stanko, was trying to sort out his departure for international travel. Do you have any availability left on the 2<sup>nd</sup>?

Thank you!

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Stanko, Joseph [mailto:jstanko@hunton.com]  
**Sent:** Friday, May 19, 2017 1:37 PM  
**To:** Hupp, Sydney <hupp.sydney@epa.gov>  
**Cc:** Jackson, Ryan <jackson.ryan@epa.gov>  
**Subject:** RE: Meeting Request

Sidney:

Would it be possible for you to let me know if the June 2<sup>nd</sup> or June 5<sup>th</sup> would work for Administrator Pruitt? Mr. Ziemba is happy to work with other dates, but if the June 2<sup>nd</sup> and 5<sup>th</sup> are off the table, it will be helpful to know for other scheduling needs.

Thanks for all your assistance.

Joe



**Joseph Stanko**

Partner

[jstanko@hunton.com](mailto:jstanko@hunton.com)  
p 202.955.1529

[bio](#) | [vCard](#)

Hunton & Williams LLP  
2200 Pennsylvania Avenue, NW  
Washington, DC 20037

[hunton.com](http://hunton.com)

**From:** Stanko, Joseph  
**Sent:** Monday, May 15, 2017 5:50 PM  
**To:** 'hupp.sydney@epa.gov'  
**Cc:** Ryan Jackson ([jackson.ryan@epa.gov](mailto:jackson.ryan@epa.gov))  
**Subject:** FW: Meeting Request

Dear Sydney:

I would like to request a meeting with the Administrator for Larry Ziemba, Executive Vice President, Refining, for Phillip 66. Larry has responsibility for the company's refining operations and serves in a leadership position with the American Fuels and Petrochemical

Manufacturers Association. He has been working with other refiners and the Auto industry regarding the potential for higher octane fuels and other forward looking fuels issues. A brief bio is set forth below.

Larry is currently scheduled to be in D.C. on Friday June 2<sup>nd</sup> and Monday June 5<sup>th</sup>. If those days would not work with the Administrator's schedule, he is happy to work with other days that would be more convenient for Administrator Pruitt.

Lawrence (Larry) M. Ziemba is executive vice president, Refining, for Phillips 66, a diversified energy manufacturing and logistics company. He has 35 years of experience in the oil and gas industry. Before joining Phillips 66 in May 2012, Ziemba previously worked for ConocoPhillips as president, Global Refining, a role he took on after serving as president, U.S. Refining, since 2003. He first joined Phillips Petroleum in 2001 after its acquisition of Tosco and was in charge of handling the integration of the refining operations during the merger with Conoco. Originally from Chicago, he started his career at Unocal's Chicago refinery in 1977. In 1988, he moved to Unocal's Los Angeles corporate headquarters as manager of planning/business development for its downstream business. In 1991, he managed the acquisition of Shell's Carson refinery and subsequently integrated the asset into Los Angeles operations. In 1997, Ziemba joined Tosco as they acquired Unocal's downstream business. In 1999, he was named vice president of Tosco's three San Francisco area refineries. In 2000, he was assigned to handle the acquisition and takeover of the Wood River refinery. He has held a number of industry and community leadership positions including board positions with American Fuels and Petrochemical Manufacturers Association, WRB Refining LP and the Western States Petroleum Association. Ziemba earned a bachelor's degree in mechanical engineering from the University of Illinois-Champaign in 1977 and a Master of Business Administration degree from the University of Chicago in 1985.

Thank you for your consideration,

Joe Stanko



**Joseph Stanko**

Partner

[jstanko@hunton.com](mailto:jstanko@hunton.com)  
p 202.955.1529



[bio](#) | [vCard](#)

Hunton & Williams LLP  
2200 Pennsylvania Avenue, NW  
Washington, DC 20037

[hunton.com](#)

**To:** Diane Troutman[dltroutman@819eagle.com]  
**Cc:** Woodward, Cheryl[Woodward.Cheryl@epa.gov]  
**From:** Hupp, Sydney  
**Sent:** Mon 4/17/2017 2:25:08 PM  
**Subject:** RE: Meeting April 26th

Good morning!

Arrival instructions are below. Would you please let me know a final list of attendees as well? I will forward your note to Byron's office about getting a meeting set up.

Thanks!

Directions: If you come by Metro, the Federal Triangle metro stop is directly below the building entrances. You would leave the metro station and go up all three sets of escalators and then do a small U-Turn to the right heading toward 12<sup>th</sup> street, the North Lobby entrance is directly and immediately to your left (Glass Doors -EPA Signified on Glass).

If you are coming by taxi/vehicle, you want to be dropped off on 12th NW, between Constitution Ave and Pennsylvania Ave. It is almost exactly half way between the two avenues on 12<sup>th</sup> street and the Federal Triangle Metro sign can be used as a landmark. From 12th Street, facing the building with the EPA and American flags, walk toward the building (under the flags) and take the glass door on your left hand side with the escalators going down to the metro on your left. This again will be the South Lobby of the William Jefferson Clinton building.

Once inside the building, security will prompt you to scan all items such as bags, coats etc., and then let the guards know that you were instructed to call Cheryl Woodward at 564-1274 or Michelle Hale at 564-1430 to escort you to the meeting with the Administrator. Security will make temporary cards for everyone. Allow for 15 minutes to get through the process.

Sydney Hupp

Office of the Administrator- Scheduling

202.816.1659

**From:** Diane Troutman [mailto:dltroutman@819eagle.com]  
**Sent:** Monday, April 17, 2017 10:02 AM  
**To:** Hupp, Sydney <hupp.sydney@epa.gov>  
**Subject:** Meeting April 26th

Good morning Sydney,

Is there any particular instructions I should provide to the attendees for the GM meeting next week on April 26th at 10 am.

On another note, Michael O'Bannon asked me to set up a meeting with Byron Brown, Deputy Chief of Staff for Policy. He would like to invite him to speak at a Policy Seminar, sponsored by OPM. I believe the seminar will be held in the beginning of July with approximately 33 students. Michael would like Mr. Brown's presentation to be on Policy Development in the Federal Government. All this to ask, if you could provide a contact number for the person I should speak with to set up the meeting.

Thank you,

Diane

*Diane Troutman*

*EOP Group, Inc.*

*819 7th Street, N.W.*

*4th Floor*

*Washington, D.C. 20001*

*Phone: 202-833-8940*

*Fax: 202-331-8216*

**To:** Diane Troutman[dltroutman@819eagle.com]  
**From:** Hupp, Sydney  
**Sent:** Thur 4/13/2017 12:54:49 PM  
**Subject:** RE: Meeting Request for General Motors to include the CEO

Sounds good! Look forward to having her here then!

Sydney Hupp

Office of the Administrator- Scheduling

202.816.1659

**From:** Diane Troutman [mailto:dltroutman@819eagle.com]  
**Sent:** Thursday, April 13, 2017 8:50 AM  
**To:** Hupp, Sydney <hupp.sydney@epa.gov>  
**Subject:** Fwd: Meeting Request for General Motors to include the CEO

Good morning again Sydney,

Please ignore the previous message to move the GM meeting to 9a. I just received another email that 10a is perfect.

Thank you,

Diane

I apologize for all the confusion.

*Diane Troutman*

*EOP Group, Inc.*

*819 7th Street, N.W.*

*4th Floor*

*Washington, D.C. 20001*

*Phone: 202-833-8940*

*Fax: 202-331-8216*

----- Forwarded message -----

From: **Diane Troutman** <[dlttroutman@819eagle.com](mailto:dlttroutman@819eagle.com)>

Date: Thu, Apr 13, 2017 at 8:23 AM

Subject: Re: Meeting Request for General Motors to include the CEO

To: "Hupp, Sydney" <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>

Good morning Sydney,

I just received an email from GM that Ms. Barra's scheduled has changed for April 26th. Is there any flexibility on the Administrator's schedule to move the meeting to 9 am from the current 10 am time slot?

I sincerely apologize for any inconvenience.

Thank you in advance for checking on this.

Regards,

Diane

*Diane Troutman*

*EOP Group, Inc.*

*819 7th Street, N.W.*

*4th Floor*

*Washington, D.C. 20001*

*Phone: 202-833-8940*

*Fax: 202-331-8216*

On Mon, Mar 27, 2017 at 11:13 AM, Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)> wrote:

Thank you!

**From:** Diane Troutman [mailto:[dlttroutman@819eagle.com](mailto:dlttroutman@819eagle.com)]  
**Sent:** Monday, March 27, 2017 10:41 AM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Subject:** Re: Meeting Request for General Motors to include the CEO

Good morning Sydney,

The topic of the meeting at 10:00a on April 26th is: CAFE mid-term review/introductory meeting

The attendees:

Mary Barra, Chairman/CEO, General Motors

Craig Glidden, General Counsel/EVP Law and Public Policy, General Motors

Dan Turton, GM North America Vice President, Public Policy

Michael J. O'Bannon, EOP Group, Inc., President

Please let me know if you need anything else or have questions.

Thank you,

Diane

*Diane Troutman*

*EOP Group, Inc.*

*819 7th Street, N.W.*

*4th Floor*

*Washington, D.C. 20001*

*Phone: 202-833-8940*

*Fax: 202-331-8216*

On Fri, Mar 24, 2017 at 2:29 PM, Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)> wrote:

Hi Diane,

Yes! That works on our end. I will need names of everyone attending and the topic of the meeting. Glad this worked!

Thank you!

Sydney Hupp

**From:** Diane Troutman [mailto:[dlttroutman@819eagle.com](mailto:dlttroutman@819eagle.com)]

**Sent:** Friday, March 24, 2017 2:26 PM

**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>

**Subject:** Re: Meeting Request for General Motors to include the CEO

Hi Sydney,

I just received ad email from GM's Vice President, the CEO is available on April 26th and would like to schedule 10:00 a.m. for the meeting with the Administrator. Can we please confirm this date and time? If so, please tell me what information your require, full name, date of birth, etc.

Thank you,

Diane

*Diane Troutman*

*EOP Group, Inc.*

*819 7th Street, N.W.*

*4th Floor*

*Washington, D.C. 20001*

*Phone: 202-833-8940*

*Fax: 202-331-8216*

On Fri, Mar 24, 2017 at 8:58 AM, Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)> wrote:

Thank you.

We could be fairly flexible the mornings of April 26-28 if that is helpful for scheduling with The Secretary. Might be easier than a specific time.

Thank you,

Sydney

**From:** Diane Troutman [mailto:[dlttroutman@819eagle.com](mailto:dlttroutman@819eagle.com)]

**Sent:** Friday, March 24, 2017 8:55 AM

**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>

**Subject:** Re: Meeting Request for General Motors to include the CEO

Hi Sydney,

Yes, please. We were originally trying to coordinate a meeting with the Administrator and the Secretary of Energy on the same date to maximize travel from Michigan. The Secretary's scheduler indicated, yesterday, the week of April 24th might be a possibility. If the Administrator has any availability the week of



the 24th, we would attempt to make everyone's schedule work. If this is not possible, please let me know other dates after April 11th.

Thank you for your assistance.

Regards,

Diane

*Diane Troutman*

*EOP Group, Inc.*

*819 7th Street, N.W.*

*4th Floor*

*Washington, D.C. 20001*

*Phone: 202-833-8940*

*Fax: 202-331-8216*

On Fri, Mar 24, 2017 at 8:38 AM, Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)> wrote:

Good morning!

Happy to look at some more dates. Would we want them to be after April 11?

Thank you,

Sydney

**From:** Diane Troutman [mailto:[dlttroutman@819eagle.com](mailto:dlttroutman@819eagle.com)]

**Sent:** Friday, March 24, 2017 7:05 AM

**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>

**Subject:** Re: Meeting Request for General Motors to include the CEO

Good Morning Sydney,

Since we are not able to meet on the 11th, which I understand, is it possible to provide some potential dates in April that the Administrator may be able to meet with Ms. Barra, Mr. Glidden, Mr. Turton and Mr. O'Bannon? This would allow us to compare schedules so Ms. Barra and Mr. Glidden could make the trip to DC for a meeting.

Thank you in advance for your assistance.

Regards,

Diane

*Diane Troutman*

*EOP Group, Inc.*

*819 7th Street, N.W.*

*4th Floor*

*Washington, D.C. 20001*

*Phone: 202-833-8940*

*Fax: 202-331-8216*

On Thu, Mar 23, 2017 at 3:37 PM, Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)> wrote:

Hi Diane,

Thank you for the information! While Administrator Pruitt would like the opportunity to meet with Ms. Barra again, we will very likely be traveling on the 11<sup>th</sup>. I'm not 100% sure that we will be out of state but that is the way things are looking now. Should we look to a future date?

Thank you!

Sydney Hupp

**From:** Diane Troutman [mailto:[dlttroutman@819eagle.com](mailto:dlttroutman@819eagle.com)]  
**Sent:** Monday, March 20, 2017 2:26 PM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Subject:** Fwd: Meeting Request for General Motors to include the CEO

Hi Sydney,

It was a pleasure speaking with you today. Here is the meeting request that was sent on Friday. As I mentioned, the Secretary of Energy will be traveling out of the country and thus cannot make this meeting.

Regards,

Diane

*Diane Troutman*

*EOP Group, Inc.*

*819 7th Street, N.W.*

*4th Floor*

*Washington, D.C. 20001*

*Phone: 202-833-8940*

*Direct: 202-467-6024*

*Fax: 202-331-8216*

----- Forwarded message -----

**From:** Diane Troutman <[dlttroutman@819eagle.com](mailto:dlttroutman@819eagle.com)>  
**Date:** Fri, Mar 17, 2017 at 10:35 AM

Subject: Meeting Request for General Motors to include the CEO  
To: Stanley Gerdes <[stan.gerdes@hq.doe.gov](mailto:stan.gerdes@hq.doe.gov)>, Aaron Dickerson  
<[dickerson.aaron@epa.gov](mailto:dickerson.aaron@epa.gov)>

I know we have been working on a meeting request for March 31st but  
there has been a change in the request.

The Chairwoman & CEO of General Motors, Mary Barra, is going to be  
in Washington on April 11<sup>th</sup> along with Craig Glidden and Dan Turton.

Because she is going to meet with the President that morning, she  
would like to join in a meeting with Secretary Perry and Administrator  
Pruitt along with Mike O'Bannon.

It is important that we lock down a time in the afternoon when they can  
all meet. The meeting does not have to be separate and therefore the  
meeting can be at DOE or EPA and coordinated as such. I would  
appreciate it if you would work with whoever is appropriate so we can  
get back to the Chairwoman & CEO and let her know that the meeting  
is scheduled and locked down.

I thank you in advance for your assistance.

Regards,

Diane

*Diane Troutman*

*EOP Group, Inc.*

*819 7th Street, N.W.*

*4th Floor*

*Washington, D.C. 20001*

*Phone: 202-833-8940*

*Direct:* 202-467-6024

*Fax:* 202-331-8216

**To:** Wehrum, William L.[wwehrum@hunton.com]; Jackson, Ryan[jackson.ryan@epa.gov]  
**From:** Hupp, Sydney  
**Sent:** Tue 4/4/2017 11:21:29 PM  
**Subject:** RE: Mtg with Administrator

Sounds great. Thanks!

Sydney Hupp  
Office of the Administrator- Scheduling  
202.816.1659

-----Original Message-----

From: Wehrum, William L. [mailto:wwehrum@hunton.com]  
Sent: Tuesday, April 4, 2017 7:15 PM  
To: Hupp, Sydney <hupp.sydney@epa.gov>; Jackson, Ryan <jackson.ryan@epa.gov>  
Subject: RE: Mtg with Administrator

That works great. See you then.

-----Original Message-----

From: Hupp, Sydney [mailto:hupp.sydney@epa.gov]  
Sent: Tuesday, April 04, 2017 7:12 PM  
To: Wehrum, William L.; Jackson, Ryan  
Subject: RE: Mtg with Administrator

Hi Bill,

Great to meet you via email! How about 11AM on Thursday?

Thank you!

Sydney Hupp  
Office of the Administrator- Scheduling  
202.816.1659

-----Original Message-----

From: Wehrum, William L. [mailto:wwehrum@hunton.com]  
Sent: Tuesday, April 4, 2017 7:07 PM  
To: Jackson, Ryan <jackson.ryan@epa.gov>  
Cc: Hupp, Sydney <https://urldefense.proofpoint.com/v2/url?u=http-3A\_\_hupp.sydney-40epa.gov&d=DwlFAg&c=jxhwBfk-KSV6FFlot0PGng&r=yE0vRcg1\_6xRchQQPG-5bl6t8x7mw3CtiGtCUlzxLOU&m=juRKJ9GCFNM6voMgMO4R5nHaMA7ozhHnSNnSM0PyNyY&s=5dC2cNPJmnt5oVSmu\_hzAjZOKWm4XYbz4s2F3AzHcFo&e= >  
Subject: RE: Mtg with Administrator

Thanks Ryan. Syd, tomorrow is not great for me. But, I could meet anytime on Thursday or Friday.

-----Original Message-----

From: Jackson, Ryan [mailto:jackson.ryan@epa.gov]  
Sent: Tuesday, April 04, 2017 6:57 PM  
To: Wehrum, William L.  
Cc: Hupp, Sydney  
Subject: Mtg with Administrator

Bill, I have to be out of town thurs and fri but I would like you and the Administrator to speak this week on the topics we discussed. Because I'll be out Mandy and Byron will accompany Pruitt in the meeting.

I've CC'd Syd our scheduler on this to see when would be a convenient time for an hour meeting wed, thurs, or Friday. Big thanks.

Ryan Jackson  
Chief of Staff  
U.S. EPA

**Personal Phone/Ex. 6**

**To:** Wehrum, William L.[wwehrum@hunton.com]; Jackson, Ryan[jackson.ryan@epa.gov]  
**From:** Hupp, Sydney  
**Sent:** Tue 4/4/2017 11:12:23 PM  
**Subject:** RE: Mtg with Administrator

Hi Bill,

Great to meet you via email! How about 11AM on Thursday?

Thank you!

Sydney Hupp  
Office of the Administrator- Scheduling  
202.816.1659

-----Original Message-----

From: Wehrum, William L. [mailto:wwehrum@hunton.com]  
Sent: Tuesday, April 4, 2017 7:07 PM  
To: Jackson, Ryan <jackson.ryan@epa.gov>  
Cc: Hupp, Sydney <hupp.sydney@epa.gov>  
Subject: RE: Mtg with Administrator

Thanks Ryan. Syd, tomorrow is not great for me. But, I could meet anytime on Thursday or Friday.

-----Original Message-----

From: Jackson, Ryan [mailto:jackson.ryan@epa.gov]  
Sent: Tuesday, April 04, 2017 6:57 PM  
To: Wehrum, William L.  
Cc: Hupp, Sydney  
Subject: Mtg with Administrator

Bill, I have to be out of town thurs and fri but I would like you and the Administrator to speak this week on the topics we discussed. Because I'll be out Mandy and Byron will accompany Pruitt in the meeting. I've CC'd Syd our scheduler on this to see when would be a convenient time for an hour meeting wed, thurs, or Friday. Big thanks.

Ryan Jackson  
Chief of Staff  
U.S. EPA

Personal Phone/Ex. 6



**To:** Diane Troutman[dltroutman@819eagle.com]  
**From:** Hupp, Sydney  
**Sent:** Mon 3/27/2017 3:13:15 PM  
**Subject:** RE: Meeting Request for General Motors to include the CEO

Thank you!

**From:** Diane Troutman [mailto:dltroutman@819eagle.com]  
**Sent:** Monday, March 27, 2017 10:41 AM  
**To:** Hupp, Sydney <hupp.sydney@epa.gov>  
**Subject:** Re: Meeting Request for General Motors to include the CEO

Good morning Sydney,

The topic of the meeting at 10:00a on April 26th is: CAFE mid-term review/introductory meeting

The attendees:

Mary Barra, Chairman/CEO, General Motors

Craig Glidden, General Counsel/EVP Law and Public Policy, General Motors

Dan Turton, GM North America Vice President, Public Policy

Michael J. O'Bannon, EOP Group, Inc., President

Please let me know if you need anything else or have questions.

Thank you,

Diane

*Diane Troutman*

*EOP Group, Inc.*

*819 7th Street, N.W.*

*4th Floor*

*Washington, D.C. 20001*

*Phone: 202-833-8940*

*Fax: 202-331-8216*

On Fri, Mar 24, 2017 at 2:29 PM, Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)> wrote:

Hi Diane,

Yes! That works on our end. I will need names of everyone attending and the topic of the meeting. Glad this worked!

Thank you!

Sydney Hupp

**From:** Diane Troutman [mailto:[dlttroutman@819eagle.com](mailto:dlttroutman@819eagle.com)]  
**Sent:** Friday, March 24, 2017 2:26 PM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Subject:** Re: Meeting Request for General Motors to include the CEO

Hi Sydney,

I just received ad email from GM's Vice President, the CEO is available on April 26th and would like to schedule 10:00 a.m. for the meeting with the Administrator. Can we please confirm this date and time? If so, please tell me what information your require, full name, date of birth, etc.

Thank you,

Diane

*Diane Troutman*

*EOP Group, Inc.*

*819 7th Street, N.W.*

*4th Floor*

*Washington, D.C. 20001*

*Phone: 202-833-8940*

*Fax: 202-331-8216*

On Fri, Mar 24, 2017 at 8:58 AM, Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)> wrote:

Thank you.

We could be fairly flexible the mornings of April 26-28 if that is helpful for scheduling with The Secretary. Might be easier than a specific time.

Thank you,

Sydney

**From:** Diane Troutman [mailto:[dlttroutman@819eagle.com](mailto:dlttroutman@819eagle.com)]

**Sent:** Friday, March 24, 2017 8:55 AM

**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>

**Subject:** Re: Meeting Request for General Motors to include the CEO

Hi Sydney,

Yes, please. We were originally trying to coordinate a meeting with the Administrator

and the Secretary of Energy on the same date to maximize travel from Michigan. The Secretary's scheduler indicated, yesterday, the week of April 24th might be a possibility. If the Administrator has any availability the week of the 24th, we would attempt to make everyone's schedule work. If this is not possible, please let me know other dates after April 11th.

Thank you for your assistance.

Regards,

Diane

*Diane Troutman*

*EOP Group, Inc.*

*819 7th Street, N.W.*

*4th Floor*

*Washington, D.C. 20001*

*Phone: 202-833-8940*

*Fax: 202-331-8216*

On Fri, Mar 24, 2017 at 8:38 AM, Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)> wrote:

Good morning!

Happy to look at some more dates. Would we want them to be after April 11?

Thank you,

Sydney

**From:** Diane Troutman [mailto:[dltroutman@819eagle.com](mailto:dltroutman@819eagle.com)]

**Sent:** Friday, March 24, 2017 7:05 AM

**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>

**Subject:** Re: Meeting Request for General Motors to include the CEO

Good Morning Sydney,

Since we are not able to meet on the 11th, which I understand, is it possible to provide some potential dates in April that the Administrator may be able to meet with Ms. Barra, Mr. Glidden, Mr. Turton and Mr. O'Bannon? This would allow us to compare schedules so Ms. Barra and Mr. Glidden could make the trip to DC for a meeting.

Thank you in advance for your assistance.

Regards,

Diane

*Diane Troutman*

*EOP Group, Inc.*

*819 7th Street, N.W.*

*4th Floor*

*Washington, D.C. 20001*

*Phone: 202-833-8940*

*Fax: 202-331-8216*

On Thu, Mar 23, 2017 at 3:37 PM, Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)> wrote:

Hi Diane,

Thank you for the information! While Administrator Pruitt would like the opportunity to meet with Ms. Barra again, we will very likely be traveling on

the 11<sup>th</sup>. I'm not 100% sure that we will be out of state but that is the way things are looking now. Should we look to a future date?

Thank you!

Sydney Hupp

**From:** Diane Troutman [mailto:[dlttroutman@819eagle.com](mailto:dlttroutman@819eagle.com)]  
**Sent:** Monday, March 20, 2017 2:26 PM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Subject:** Fwd: Meeting Request for General Motors to include the CEO

Hi Sydney,

It was a pleasure speaking with you today. Here is the meeting request that was sent on Friday. As I mentioned, the Secretary of Energy will be traveling out of the country and thus cannot make this meeting.

Regards,

Diane

*Diane Troutman*

*EOP Group, Inc.*

*819 7th Street, N.W.*

*4th Floor*

*Washington, D.C. 20001*

*Phone: 202-833-8940*

*Direct: 202-467-6024*

*Fax: 202-331-8216*

----- Forwarded message -----

From: **Diane Troutman** <dltroutman@819eagle.com>  
Date: Fri, Mar 17, 2017 at 10:35 AM  
Subject: Meeting Request for General Motors to include the CEO  
To: Stanley Gerdes <stan.gerdes@hq.doe.gov>, Aaron Dickerson  
<dickerson.aaron@epa.gov>

I know we have been working on a meeting request for March 31st but there has been a change in the request.

The Chairwoman & CEO of General Motors, Mary Barra, is going to be in Washington on April 11<sup>th</sup> along with Craig Glidden and Dan Turton. Because she is going to meet with the President that morning, she would like to join in a meeting with Secretary Perry and Administrator Pruitt along with Mike O'Bannon.

It is important that we lock down a time in the afternoon when they can all meet. The meeting does not have to be separate and therefore the meeting can be at DOE or EPA and coordinated as such. I would appreciate it if you would work with whoever is appropriate so we can get back to the Chairwoman & CEO and let her know that the meeting is scheduled and locked down.

I thank you in advance for your assistance.

Regards,

Diane

*Diane Troutman*

*EOP Group, Inc.*

*819 7th Street, N.W.*

*4th Floor*

*Washington, D.C. 20001*

*Phone:* 202-833-8940

*Direct:* 202-467-6024

*Fax:* 202-331-8216



**To:** Diane Troutman[dltroutman@819eagle.com]  
**From:** Hupp, Sydney  
**Sent:** Fri 3/24/2017 6:29:13 PM  
**Subject:** RE: Meeting Request for General Motors to include the CEO

Hi Diane,

Yes! That works on our end. I will need names of everyone attending and the topic of the meeting. Glad this worked!

Thank you!

Sydney Hupp

**From:** Diane Troutman [mailto:dltroutman@819eagle.com]  
**Sent:** Friday, March 24, 2017 2:26 PM  
**To:** Hupp, Sydney <hupp.sydney@epa.gov>  
**Subject:** Re: Meeting Request for General Motors to include the CEO

Hi Sydney,

I just received an email from GM's Vice President, the CEO is available on April 26th and would like to schedule 10:00 a.m. for the meeting with the Administrator. Can we please confirm this date and time? If so, please tell me what information you require, full name, date of birth, etc.

Thank you,

Diane

*Diane Troutman*

*EOP Group, Inc.*

*819 7th Street, N.W.*

*4th Floor*

*Washington, D.C. 20001*

*Phone: 202-833-8940*

*Fax: 202-331-8216*

On Fri, Mar 24, 2017 at 8:58 AM, Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)> wrote:

Thank you.

We could be fairly flexible the mornings of April 26-28 if that is helpful for scheduling with The Secretary. Might be easier than a specific time.

Thank you,

Sydney

**From:** Diane Troutman [mailto:[dlttroutman@819eagle.com](mailto:dlttroutman@819eagle.com)]  
**Sent:** Friday, March 24, 2017 8:55 AM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Subject:** Re: Meeting Request for General Motors to include the CEO

Hi Sydney,

Yes, please. We were originally trying to coordinate a meeting with the Administrator and the Secretary of Energy on the same date to maximize travel from Michigan. The Secretary's scheduler indicated, yesterday, the week of April 24th might be a possibility. If the Administrator has any availability the week of the 24th, we would attempt to make everyone's schedule work. If this is not possible, please let me know other dates after April 11th.

Thank you for your assistance.

Regards,

Diane

*Diane Troutman*

*EOP Group, Inc.*

*819 7th Street, N.W.*

*4th Floor*

*Washington, D.C. 20001*

*Phone: 202-833-8940*

*Fax: 202-331-8216*

On Fri, Mar 24, 2017 at 8:38 AM, Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)> wrote:

Good morning!

Happy to look at some more dates. Would we want them to be after April 11?

Thank you,

Sydney

**From:** Diane Troutman [mailto:[dlttroutman@819eagle.com](mailto:dlttroutman@819eagle.com)]

**Sent:** Friday, March 24, 2017 7:05 AM

**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>

**Subject:** Re: Meeting Request for General Motors to include the CEO

Good Morning Sydney,

Since we are not able to meet on the 11th, which I understand, is it possible to provide some potential dates in April that the Administrator may be able to meet with Ms. Barra, Mr. Glidden, Mr. Turton and Mr. O'Bannon? This would allow us to compare

schedules so Ms. Barra and Mr. Glidden could make the trip to DC for a meeting.

Thank you in advance for your assistance.

Regards,

Diane

*Diane Troutman*

*EOP Group, Inc.*

*819 7th Street, N.W.*

*4th Floor*

*Washington, D.C. 20001*

*Phone: 202-833-8940*

*Fax: 202-331-8216*

On Thu, Mar 23, 2017 at 3:37 PM, Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)> wrote:

Hi Diane,

Thank you for the information! While Administrator Pruitt would like the opportunity to meet with Ms. Barra again, we will very likely be traveling on the 11<sup>th</sup>. I'm not 100% sure that we will be out of state but that is the way things are looking now. Should we look to a future date?

Thank you!

Sydney Hupp

**From:** Diane Troutman [mailto:[dlttroutman@819eagle.com](mailto:dlttroutman@819eagle.com)]

**Sent:** Monday, March 20, 2017 2:26 PM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Subject:** Fwd: Meeting Request for General Motors to include the CEO

Hi Sydney,

It was a pleasure speaking with you today. Here is the meeting request that was sent on Friday. As I mentioned, the Secretary of Energy will be traveling out of the country and thus cannot make this meeting.

Regards,

Diane

*Diane Troutman*

*EOP Group, Inc.*

*819 7th Street, N.W.*

*4th Floor*

*Washington, D.C. 20001*

*Phone: 202-833-8940*

*Direct: 202-467-6024*

*Fax: 202-331-8216*

----- Forwarded message -----

From: **Diane Troutman** <[dlt troutman@819eagle.com](mailto:dlt troutman@819eagle.com)>  
Date: Fri, Mar 17, 2017 at 10:35 AM  
Subject: Meeting Request for General Motors to include the CEO  
To: Stanley Gerdes <[stan.gerdes@hq.doe.gov](mailto:stan.gerdes@hq.doe.gov)>, Aaron Dickerson  
<[dickerson.aaron@epa.gov](mailto:dickerson.aaron@epa.gov)>

I know we have been working on a meeting request for March 31st but there has been a change in the request.

The Chairwoman & CEO of General Motors, Mary Barra, is going to be in Washington on April 11<sup>th</sup> along with Craig Glidden and Dan Turton. Because she is going to meet with the President that morning, she would like to join in a meeting with Secretary Perry and Administrator Pruitt along with Mike O'Bannon.

It is important that we lock down a time in the afternoon when they can all meet.

The meeting does not have to be separate and therefore the meeting can be at DOE or EPA and coordinated as such. I would appreciate it if you would work with whoever is appropriate so we can get back to the Chairwoman & CEO and let her know that the meeting is scheduled and locked down.

I thank you in advance for your assistance.

Regards,

Diane

*Diane Troutman*

*EOP Group, Inc.*

*819 7th Street, N.W.*

*4th Floor*

*Washington, D.C. 20001*

*Phone: 202-833-8940*

*Direct: 202-467-6024*

*Fax: 202-331-8216*



**To:** Diane Troutman[dltroutman@819eagle.com]  
**From:** Hupp, Sydney  
**Sent:** Fri 3/24/2017 12:58:37 PM  
**Subject:** RE: Meeting Request for General Motors to include the CEO

Thank you.

We could be fairly flexible the mornings of April 26-28 if that is helpful for scheduling with The Secretary. Might be easier than a specific time.

Thank you,

Sydney

**From:** Diane Troutman [mailto:dltroutman@819eagle.com]  
**Sent:** Friday, March 24, 2017 8:55 AM  
**To:** Hupp, Sydney <hupp.sydne@epa.gov>  
**Subject:** Re: Meeting Request for General Motors to include the CEO

Hi Sydney,

Yes, please. We were originally trying to coordinate a meeting with the Administrator and the Secretary of Energy on the same date to maximize travel from Michigan. The Secretary's scheduler indicated, yesterday, the week of April 24th might be a possibility. If the Administrator has any availability the week of the 24th, we would attempt to make everyone's schedule work. If this is not possible, please let me know other dates after April 11th.

Thank you for your assistance.

Regards,

Diane

*Diane Troutman*

*EOP Group, Inc.*

*819 7th Street, N.W.*



*4th Floor*

*Washington, D.C. 20001*

*Phone: 202-833-8940*

*Fax: 202-331-8216*

On Fri, Mar 24, 2017 at 8:38 AM, Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)> wrote:

Good morning!

Happy to look at some more dates. Would we want them to be after April 11?

Thank you,

Sydney

**From:** Diane Troutman [mailto:[dlttroutman@819eagle.com](mailto:dlttroutman@819eagle.com)]  
**Sent:** Friday, March 24, 2017 7:05 AM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Subject:** Re: Meeting Request for General Motors to include the CEO

Good Morning Sydney,

Since we are not able to meet on the 11th, which I understand, is it possible to provide some potential dates in April that the Administrator may be able to meet with Ms. Barra, Mr. Glidden, Mr. Turton and Mr. O'Bannon? This would allow us to compare schedules so Ms. Barra and Mr. Glidden could make the trip to DC for a meeting.

Thank you in advance for your assistance.

Regards,

Diane

*Diane Troutman*

*EOP Group, Inc.*

*819 7th Street, N.W.*

*4th Floor*

*Washington, D.C. 20001*

*Phone: 202-833-8940*

*Fax: 202-331-8216*

On Thu, Mar 23, 2017 at 3:37 PM, Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)> wrote:

Hi Diane,

Thank you for the information! While Administrator Pruitt would like the opportunity to meet with Ms. Barra again, we will very likely be traveling on the 11<sup>th</sup>. I'm not 100% sure that we will be out of state but that is the way things are looking now. Should we look to a future date?

Thank you!

Sydney Hupp

**From:** Diane Troutman [mailto:[dlttroutman@819eagle.com](mailto:dlttroutman@819eagle.com)]

**Sent:** Monday, March 20, 2017 2:26 PM

**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>

**Subject:** Fwd: Meeting Request for General Motors to include the CEO

Hi Sydney,

It was a pleasure speaking with you today. Here is the meeting request that was sent on Friday. As I mentioned, the Secretary of Energy will be traveling out of the country and thus cannot make this meeting.

Regards,

Diane

*Diane Troutman*

*EOP Group, Inc.*

*819 7th Street, N.W.*

*4th Floor*

*Washington, D.C. 20001*

*Phone: 202-833-8940*

*Direct: 202-467-6024*

*Fax: 202-331-8216*

----- Forwarded message -----

From: **Diane Troutman** <[dlttroutman@819eagle.com](mailto:dlttroutman@819eagle.com)>

Date: Fri, Mar 17, 2017 at 10:35 AM

Subject: Meeting Request for General Motors to include the CEO

To: Stanley Gerdes <[stan.gerdes@hq.doe.gov](mailto:stan.gerdes@hq.doe.gov)>, Aaron Dickerson  
<[dickerson.aaron@epa.gov](mailto:dickerson.aaron@epa.gov)>

I know we have been working on a meeting request for March 31st but there has been a change in the request.

The Chairwoman & CEO of General Motors, Mary Barra, is going to be in Washington on April 11<sup>th</sup> along with Craig Glidden and Dan Turton. Because she is going to meet with the President that morning, she would like to join in a meeting with Secretary Perry and Administrator Pruitt along with Mike O'Bannon.

It is important that we lock down a time in the afternoon when they can all meet. The

meeting does not have to be separate and therefore the meeting can be at DOE or EPA and coordinated as such. I would appreciate it if you would work with whoever is appropriate so we can get back to the Chairwoman & CEO and let her know that the meeting is scheduled and locked down.

I thank you in advance for your assistance.

Regards,

Diane

*Diane Troutman*

*EOP Group, Inc.*

*819 7th Street, N.W.*

*4th Floor*

*Washington, D.C. 20001*

*Phone: 202-833-8940*

*Direct: 202-467-6024*

*Fax: 202-331-8216*

**To:** Diane Troutman[dltroutman@819eagle.com]  
**From:** Hupp, Sydney  
**Sent:** Fri 3/24/2017 12:38:26 PM  
**Subject:** RE: Meeting Request for General Motors to include the CEO

Good morning!

Happy to look at some more dates. Would we want them to be after April 11?

Thank you,

Sydney

**From:** Diane Troutman [mailto:dltroutman@819eagle.com]  
**Sent:** Friday, March 24, 2017 7:05 AM  
**To:** Hupp, Sydney <hupp.sydney@epa.gov>  
**Subject:** Re: Meeting Request for General Motors to include the CEO

Good Morning Sydney,

Since we are not able to meet on the 11th, which I understand, is it possible to provide some potential dates in April that the Administrator may be able to meet with Ms. Barra, Mr. Glidden, Mr. Turton and Mr. O'Bannon? This would allow us to compare schedules so Ms. Barra and Mr. Glidden could make the trip to DC for a meeting.

Thank you in advance for your assistance.

Regards,

Diane

*Diane Troutman*

*EOP Group, Inc.*

*819 7th Street, N.W.*

*4th Floor*

*Washington, D.C. 20001*

*Phone: 202-833-8940*

*Fax: 202-331-8216*

On Thu, Mar 23, 2017 at 3:37 PM, Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)> wrote:

Hi Diane,

Thank you for the information! While Administrator Pruitt would like the opportunity to meet with Ms. Barra again, we will very likely be traveling on the 11<sup>th</sup>. I'm not 100% sure that we will be out of state but that is the way things are looking now. Should we look to a future date?

Thank you!

Sydney Hupp

**From:** Diane Troutman [<mailto:dlttroutman@819eagle.com>]  
**Sent:** Monday, March 20, 2017 2:26 PM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Subject:** Fwd: Meeting Request for General Motors to include the CEO

Hi Sydney,

It was a pleasure speaking with you today. Here is the meeting request that was sent on Friday. As I mentioned, the Secretary of Energy will be traveling out of the country and thus cannot make this meeting.

Regards,

Diane

*Diane Troutman*

*EOP Group, Inc.*

*819 7th Street, N.W.*

*4th Floor*

*Washington, D.C. 20001*

*Phone: 202-833-8940*

*Direct: 202-467-6024*

*Fax: 202-331-8216*

----- Forwarded message -----

From: **Diane Troutman** <[dltroutman@819eagle.com](mailto:dltroutman@819eagle.com)>

Date: Fri, Mar 17, 2017 at 10:35 AM

Subject: Meeting Request for General Motors to include the CEO

To: Stanley Gerdes <[stan.gerdes@hq.doe.gov](mailto:stan.gerdes@hq.doe.gov)>, Aaron Dickerson  
<[dickerson.aaron@epa.gov](mailto:dickerson.aaron@epa.gov)>

I know we have been working on a meeting request for March 31st but there has been a change in the request.

The Chairwoman & CEO of General Motors, Mary Barra, is going to be in Washington on April 11<sup>th</sup> along with Craig Glidden and Dan Turton. Because she is going to meet with the President that morning, she would like to join in a meeting with Secretary Perry and Administrator Pruitt along with Mike O'Bannon.

It is important that we lock down a time in the afternoon when they can all meet. The meeting does not have to be separate and therefore the meeting can be at DOE or EPA and coordinated as such. I would appreciate it if you would work with whoever is appropriate so we can get back to the Chairwoman & CEO and let her know that the meeting is scheduled and locked down.

I thank you in advance for your assistance.

Regards,

Diane

*Diane Troutman*

*EOP Group, Inc.*

*819 7th Street, N.W.*

*4th Floor*

*Washington, D.C. 20001*

*Phone: 202-833-8940*

*Direct: 202-467-6024*

*Fax: 202-331-8216*



**To:** Diane Troutman[dltroutman@819eagle.com]  
**From:** Hupp, Sydney  
**Sent:** Thur 3/23/2017 7:37:18 PM  
**Subject:** RE: Meeting Request for General Motors to include the CEO

Hi Diane,

Thank you for the information! While Administrator Pruitt would like the opportunity to meet with Ms. Barra again, we will very likely be traveling on the 11<sup>th</sup>. I'm not 100% sure that we will be out of state but that is the way things are looking now. Should we look to a future date?

Thank you!

Sydney Hupp

**From:** Diane Troutman [mailto:dltroutman@819eagle.com]  
**Sent:** Monday, March 20, 2017 2:26 PM  
**To:** Hupp, Sydney <hupp.sydney@epa.gov>  
**Subject:** Fwd: Meeting Request for General Motors to include the CEO

Hi Sydney,

It was a pleasure speaking with you today. Here is the meeting request that was sent on Friday. As I mentioned, the Secretary of Energy will be traveling out of the country and thus cannot make this meeting.

Regards,

Diane

*Diane Troutman*

*EOP Group, Inc.*

*819 7th Street, N.W.*

*4th Floor*

*Washington, D.C. 20001*

*Phone: 202-833-8940*

*Direct: 202-467-6024*

*Fax: 202-331-8216*

----- Forwarded message -----

From: **Diane Troutman** <[dlttroutman@819eagle.com](mailto:dlttroutman@819eagle.com)>

Date: Fri, Mar 17, 2017 at 10:35 AM

Subject: Meeting Request for General Motors to include the CEO

To: Stanley Gerdes <[stan.gerdes@hq.doe.gov](mailto:stan.gerdes@hq.doe.gov)>, Aaron Dickerson <[dickerson.aaron@epa.gov](mailto:dickerson.aaron@epa.gov)>

I know we have been working on a meeting request for March 31st but there has been a change in the request.

The Chairwoman & CEO of General Motors, Mary Barra, is going to be in Washington on April 11<sup>th</sup> along with Craig Glidden and Dan Turton. Because she is going to meet with the President that morning, she would like to join in a meeting with Secretary Perry and Administrator Pruitt along with Mike O'Bannon.

It is important that we lock down a time in the afternoon when they can all meet. The meeting does not have to be separate and therefore the meeting can be at DOE or EPA and coordinated as such. I would appreciate it if you would work with whoever is appropriate so we can get back to the Chairwoman & CEO and let her know that the meeting is scheduled and locked down.

I thank you in advance for your assistance.

Regards,

Diane

*Diane Troutman*

*EOP Group, Inc.*

*819 7th Street, N.W.*

*4th Floor*

*Washington, D.C. 20001*

*Phone: 202-833-8940*

*Direct: 202-467-6024*

*Fax: 202-331-8216*